



## Authorized Training Agent Application Form

Return form to: [apprenticeship@nwmpa.com](mailto:apprenticeship@nwmpa.com)

Employer Name:		
Address:		
City:	State:	Zip Code:
Contact Person(s) Name(s):		
Contact Phone Number(s):	Fax Number:	
Contact E-Mail:		
Total Number of Employees:	Number of Journey Level Meat Cutters:	
Name below the journey level meat cutters in your establishment and list their qualifications:		
Name	Qualifications	
Name	Qualifications	
Name	Qualifications	

Does your shop have the following equipment:		
Meat Bandsaw: <input type="checkbox"/>	Meat Grinder: <input type="checkbox"/>	Meat Mixer: <input type="checkbox"/>
Meat Mixer/Grinder: <input type="checkbox"/>	Vacuum Tumbler: <input type="checkbox"/>	Patty Machine: <input type="checkbox"/>
Deli Meat Slicer: <input type="checkbox"/>	Smokehouse: <input type="checkbox"/>	Sausage Stuffer: <input type="checkbox"/>
Injectors for Brine: <input type="checkbox"/>	Tenderizer: <input type="checkbox"/>	Kill Floor: <input type="checkbox"/>
Overhead Rail: <input type="checkbox"/>	Retail Glass Case: <input type="checkbox"/> If yes, how many feet:	
USDA Inspected: <input type="checkbox"/>	If yes, please list USDA Number(s):	

<p>The NWMPA Apprenticeship Program requires that all training agents have the ability to give their apprentices "reasonably full-time employment". Can this establishment make that pledge?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>What are your hours of operation? Please list open hours daily and typical yearly schedule:</p>
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<p>The NWMPA Apprenticeship Program requires each training agent to adhere to our tiered pay schedule based on hours worked. Wage progressions will happen every 1000 hours that an apprentice works until they have completed the 6000 hours required. Can this establishment commit to that pay schedule? Yes <input type="checkbox"/> No <input type="checkbox"/></p>
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<p>It is required that if your shop has five (5) or more apprentices at any given time, that your shop will show a plan for Equal Employment Opportunity (EEO) outreach to find apprentices in your area. Will you commit to such a plan should you take on 5 or more apprentices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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Each training agent is required to give each apprentice 6000 hours of On the Job Training (OJT). The work is to be divided up in this way:

1. Safety – 200 hours
2. Receiving Livestock for Slaughter – 500 hours
3. Slaughter of Livestock (Beef/Pork/Lamb/Poultry) – 600 hours
4. Sanitation – 600 hours
5. Preparation of Merchandise – 400 hours
6. Beef – 1300 hours
7. Pork – 1400 hours
8. Smoking and Curing – 600 hours
9. Poultry – 200 hours
10. Offals – 200 hours

Total – 6000 hours

It is a requirement of this program that your shop be able to perform 6 of these 10 areas. If your shop is unable to perform a section, it is required that the apprentice perform 40 hours at an alternate training agent site. The remaining hours for that section then need to be allocated elsewhere in your training plan so that the apprentice will fulfill their required 6000 hours. For example if your shop does not perform in the area of "Preparation of Merchandise", then the apprentice would get 40 hours in an alternate training agent site leaving 360 hours free. Those 360 hours need to be added to another area that your shop does perform.

Please fill out below how hours are going to be allocated in your shop. This will be the official plan of training hours for all apprentices in your shop. Should your shop take on other areas or expand, this form will need to be completed again in order to reflect the most current agreement in your shop.

1. Safety –
2. Receiving Livestock for Slaughter –
3. Slaughter of Livestock –
4. Sanitation –
5. Preparation of Merchandise –
6. Beef –
7. Pork –
8. Smoking and Curing –
9. Poultry –
10. Offals –

Total –

I attest that the above is true and accurate. Should anything change in my shops ability to perform the duties of a training agent, I will inform the Training Director within one week of such a change so that the NWMPA Apprenticeship Program has the most current information available about our business and it's ability to train apprentices. I also agree to maintain my membership in the NWMPA and understand that falling out of membership with the association would mean expulsion from the apprenticeship program.

Signature:

Title:

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